

Terms of Use

1. Background:

- 1.1. www.woco.co.in (“Websites”) and the mobile apps, web interfaces, APIs, documentation, servers and all other Intellectual Property, software and infrastructure (individually referred to as “Wo.Co.” and collective as “Work Companion ” are owned, registered and operated by Work Companion LLP (“LLP”), a LLP, incorporated in India.
- 1.2. These Terms of Use (“Terms of Use”), which include and hereby incorporate the Privacy Policy at [www.woco.co.in/privacy-policy] (“Privacy Policy”), are a legal agreement between the LLP and you (“You ” or “User”). By using or accessing Wo.Co., you agree (i) that you are 18 years of age or older, (ii) if you are the age of majority in your jurisdiction or over, that you have read, understood, and accept to be bound by the Terms of Service and the Privacy Policy.

We reserve the right to make changes to these “Terms of Use” at any time. Any such modifications will become effective immediately upon posting to the Website/Wo.Co. Product and your continued usage of the Website/Wo.Co. Product, and/or the Services (as defined below) constitutes your agreement to such modifications. You agree to periodically review the current version of these Terms of Use as posted on the Website/Wo.Co. Product.

2. Services and Restrictions on Usage:

- 2.1. You may use the Services in accordance with our contractual arrangement with you or your Employer / organisation that you represent.
- 2.2. Subject to your compliance with these Terms of Use, the LLP grants you a limited, revocable, non-exclusive, non-transferable, non-sublicensable license to use and access the Service.
- 2.3. You agree not to (and not to attempt to) (i) use the Service for any use or purpose other than as expressly permitted by these Terms of Use.
- 2.4. LLP reserves the right to modify or discontinue, temporarily or permanently, the Service (or any part thereof) with or without notice. The LLP reserves the right to refuse any user access to the Services without notice for any reason, including but not limited to a violation of the Terms of Use.
- 2.5. If you violate these Terms of Use, the LLP reserves the right to issue you a warning regarding the violation or immediately terminate or suspend any or all accounts you

have created using the Service. You agree that the LLP need not provide you notice before terminating or suspending your Account(s), but it may do so.

3. Privacy:

- 3.1. Your privacy is important to us. Please read the Wo.Co. Privacy Policy on our website at <https://www.woco.co.in/privacy-policy> (the "Privacy Policy") as it describes the types of data we collect from you and your devices ("Personal Data"), how we use your Data, and the legal basis for which we have to process your Personal Data.

4. Usage of Wo.Co. Suite:

- 4.1. If you use a Wo.Co. Product, as a User you are responsible for maintaining the security of the devices on which the Wo.Co. Product is installed and/or used, as well as the security of your account associated with the Wo.Co. Product. You are responsible for all activities that occur on a Wo.Co. Product under your account.
- 4.2. You may only access the Wo.Co. Suite and use the Services for lawful purposes. You are solely responsible for the knowledge of and adherence to any or all provisions of Applicable Law pertaining to Your use of the Wo.Co. Suite and Services. You agree that you will not in any way:
 - 4.2.1. Interfere with the ability of others to access or use the individual Wo.Co. Products and the Wo.Co. Suite.
 - 4.2.2. Interfere with or disrupt the Services or servers or networks connected to the Services, or disobey any requirements, procedures, policies, or regulations of networks connected to the Services.
 - 4.2.3. Upload or transmit (or attempt to upload or transmit) files that contain viruses, Trojan horses, worms, time bombs, cancelbots, corrupted files or data, or any other similar software or programs that may damage the operation of the Service or other users' computers.
 - 4.2.4. Violate any Applicable Laws or regulations, or promote and encourage any illegal activity including, but not limited to hacking, cracking or distribution of counterfeit software, or cheats or hacks for the Service.

5. Governing Law:

5.1. These Terms of Use shall be governed by and constructed in accordance with the laws of India, without reference to conflict of laws & principles. The courts in Gurgaon, India, shall have the exclusive jurisdiction to determine any disputes arising in relation to, or under, these Terms of Use.

